



**Removal of the Service Animal:**

Gadsden State may temporarily remove or permanently exclude the Service Animal if:

- 1) The animal poses a direct threat to the health or safety of others;
- 2) The animal's presence results in a fundamental alteration of the college's programming;
- 3) The animal or its presence creates an unreasonable disturbance in or interference with the Gadsden State community; or
- 4) The Owner does not comply with this policy

In the event restriction or exclusion of a service animal is determined to be necessary, GSCC will take

**Gadsden State Community College**  
**Disability Services and Resources Office (DSR)**  
**PROCEDURES REGARDING SERVICE ANIMALS**

As a general rule, The College will modify policies, practices, and procedures to permit the use of a service animal by an individual with a disability.

**Students** should contact Disability Services and Resources office to complete a Service Animal Request form. Pam Clough (256) 549 – 8462, Joe Ford Center, Room 106.

**Employees** may request to have a service animal as a workplace accommodation through Disability Services and Resources - Pam Clough (256) 549 – 8462. Joe Ford Center, Room 106.

**Guests** may be accompanied by a service animal when participating in programs and accessing services without requesting an accommodation, but are welcome to contact GSCC’s Disability Services and Resources office for information or guidance.

**REQUESTS:**

New requests can be made by scheduling a meeting with the ADA Coordinator to discuss the accommodation request process. Please bring the Service Animal Request form and required documentation with you. Subsequent requests must be made on an annual basis; students submit the Service Animal Request Form with current documentation relevant for that academic year.

**RESPONSIBILITIES:**

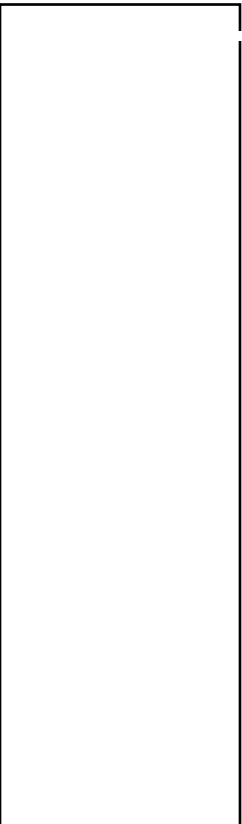
**Individuals Using Service Animals**

Ensure that the animal is under control of its handler by means of a harness, on a leash or tether in most cases. In instances where a person’s disability or the service animal’s performance of work or tasks precludes use of a harness, leash or tether, the service animal must still otherwise be under control (e.g. by voice control, signals, or other effective means).

Responsible for the care and supervision of the service animal; animal must be as unobtrusive as possible.

Assure that service animals control their waste elimination.

Comply with GSCC’s policies, rules or procedures



**Gadsden State Community College**  
**Disability Services and Resources Office (DSR)**  
**CLARIFICATIONS REGARDING SERVICE ANIMALS**

**DEFINITIONS:**

**Companion animal:** In recent years, these animals have been prescribed as treatment for some disabilities for their calming influence, affections, stability or even a feeling of security. They are not trained and not afforded the legal protections of service animals. Extremely extenuating circumstances in the student's documentation would be necessary to permit a companion animal on campus. Accommodation of a companion animal is decided on a case-by-case basis depending on documentation from the medical professional.

**A dog in training:** A dog being trained; however, it has the same rights as a fully trained dog when accompanied by a trainer and identified as such.

**Partner/handler:** A person with a service or therapy animal. A person with a disability is called a partner; a person without a disability is called a handler.

**Service Animal:** A dog individually trained to do work or perform tasks for the benefit of a person with a disability.

**Team:** A person with a disability, or a handler, and his or her service animal. The two work as a cohesive team in accomplishing the tasks of everyday living.

**Therapy Animal:** A therapy animal does not assist an individual with a disability in the activities of daily life.

**Gadsden State Community College**  
**Disability Services and Resources Office (DSR)**  
**SERVICE ANIMALS REQUEST FORM**

For permission to bring a service animal on campus, schedule an appointment with the Disability Services and Resources office. (Pam Clough 256.549.8462, pclough@gadsdenstate.edu) Please complete this form and bring the required documentation to your appointment.

|               |  |   |                       |
|---------------|--|---|-----------------------|
| <b>Name:</b>  |  | <b>Student #</b>                          |                       |
| <b>Email:</b> |  |   |                       |
| <b>Term:</b>  |  | <b>Do you live in the Residence Hall:</b> | <b>Yes*</b> <b>No</b> |